

The Ironmen Practices and Procedures

1. PLAY DAY PREPARATIONS AND FOLLOW THROUGH:
 - a. PRE PLAY
 - i. UPDATE HANDICAPS
 - ii. UPDATE CHECK IN SHEET
 - b. PLAY
 - i. CHECK IN ACTIVE MEMBERS
 - ii. PREPARE SCORE CARDS
 - iii. DISTRIBUTE SCORE CARDS & SHARE CURRENT INFORMATION
 - c. POST PLAY
 - i. COLLECT SCORE CARDS
 - ii. DETERMINE AWARDS
 - iii. FILL OUT SWEEPS REPORT
 - iv. TURN IN SWEEPS REPORT TO PRO SHOP
 - v. POST SWEEPS REPORT ON THE IRONMEN BULLETIN BOARD
2. NEW MEMBER ORIENTATION
 - a. FILL OUT MEMBERSHIP APPLICATION
 - b. COLLECT INITIATION & MEMBERSHIP FEES
 - c. PROVIDE COPY OF BY-LAWS, PRACTICES & PROCEDURES, SCHEDULE OF PLANNED EVENTS AND STANDING RULES
 - d. MAKE NAME TAG
3. END OF TERM HAND OFFS
 - a. THE OUT GOING OFFICER/COMMITTEE CHAIRMAN/REPRESENTATIVE WILL BRIEF THE NEW INCUMBENT
 - i. FORMS, REFERENCES, MATERIALS AND CONTACTS
 - ii. RETAINED RECORDS
 - b. NEW REQUIREMENTS IMPOSED BY The VILLAGES

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4. HONORING DECEASED ACTIVE MEMBERS
 - a. DURING PLAY DAY MEETING
 - b. HONORARIUM (VMA or Choice by Family)
5. HOLE-IN-ONE ACTIVITIES
 - a. PURCHASE & PREPARE A TROPHY
 - b. CASH RECOGNITION TO PURCHASE REFRESHMENTS SERVED AT NEXT PLAY DAY
 - c. PICTURE AND PUBLICITY
6. AWARDS
 - a. TROPHY TOURNAMENT(S)
 - b. HOLE IN ONE
 - c. BIRDIES
 - d. SWEEPS DISTRIBUTION
 - e. IRONMEN CHAMPION
7. IRONMEN CHAMPION CRITERIA & POINT COUNT

In order that the Club Champion can be awarded at the annual club luncheon held in late October each year, the accumulation of champion points shall begin on the first of October and terminate on the last day of play each September (a Championship Year). The accumulation of points in all of the following categories will determine the Ironmen Club Champion.

- a. Attendance 1 point per day of play
- b. Weekly Sweeps:
 - First Place 9 points (all ties for this place receive designated points each)
 - Second Place 6 points (all ties for this place receive designated points each)
 - Third Place 3 points (all ties for this place receive designated points each)
- c. Birdies and Closest to the Pin 2 points each
(Closest to the pin requires at least 10 players)
- d. Hole in One 25 points each
- e. Annual Club Tournament
 - First Place 30 points
 - Second Place 20 points
 - Third Place 10 points
- f. Recruitment of new members – 5 points for each member

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- g. Every member (including officers) who attends a regular or special general meeting, including the annual meeting, gets one point for each such meeting attended.
- h. Every Officer who attends a regular board meeting gets a point for each such attendance, up to a limit of 5 points per Championship Year for attending Board meetings. If a regular Board meeting is held on the same day as a general meeting, only 1 point will be awarded for attending both meetings.
- i. In addition to any other points awarded to him, an Officer gets 2 points per Championship Year just for serving as an Officer for the entire year

8. Annual Club Tournament

a. Dates – The Annual Tournament will consist of the first three Play Dates in September. If a member enrolls in the Tournament, but cannot attend either or both of the first two Play Dates then that member may schedule a makeup play date anytime before the final scheduled Play Date. The member must be present and play on the final Tournament Play Date, else they are disqualified from the Tournament (with no refund of their entrance fee). A makeup play date must include at least three Ironmen members playing and the dates, signed, and attested scorecard must be turned in to the Tournament scorekeeper.

b. Enrolling and Participation - Participation in the Tournament is not mandatory. If a member decides not to enroll in the Tournament then they can still play on the Tournament Play Dates and their scores will be used in the normal calculation of Handicaps and regular Championship points. All Tournament enrollments must take place before the first Play Date of the Tournament. To enter, a member must have played at least ten play dates during the current club fiscal year. At least ten members must enroll in the Annual Tournament or else the Tournament will be cancelled. An enrollment fee of \$10 will be charged and all players will be charged normal greens fees. There will be no refund of the enrollment fee if the member does not complete the Tournament.

c. Flights - The Annual Tournament will have two flights determined by the member's handicap as of the week before the first Tournament Play Date. Flight One will consist of the half of the members enrolled in the Tournament with the lowest handicaps and Flight Two will consist of the remaining members enrolled. If there is an uneven number of players enrolled, then players assigned to Flight Two will be the larger of the split (e.g. if 19 players enroll, then Flight One will have 9 players and Flight Two will have 10 players).

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d. Handicaps – No club member handicaps will be adjusted during the Tournament. All players (enrolled and not enrolled) will use their handicaps established as of the week before the start of the Tournament. All club member handicaps will be updated with the results of their play during the Tournament Dates immediately following the end of the Tournament.

e. Awards – The winner of each flight will be recognized as the Annual Tournament Champions, with all normal recognitions for awards as well as Championship points awarded as defined in Section 7 of these Ironmen Practices and Procedures. The normal Championship points (e.g. Hole in One, birdies, participation, Sweeps, Closest to the Flag) will be awarded for each Play Date immediately following the end of the Tournament. Winners will be paid out from a total pool amount consisting of the entrance fees matched by the club. First place in each Flight will receive 30% of the total pool amount, Second place in each Flight will receive 15% of the total pool amount, and Third place in each Flight will receive 5% of the total pool amount. Winners are paid out at the Annual Membership meeting in October following the end of the Tournament.

9. Birdie Pool

- a. Players will be given the opportunity to contribute \$1.00 to a “Birdie Pool” on any given play day.
- b. At the end of the play day the money in the Birdie Pool will be evenly divided amongst all contributing players who shot birdies on that day.
- c. Players with multiple birdies will receive multiple shares of the Birdie Pool.
- d. If the Birdie Pool does not divide evenly amongst the birdies, birdie shooters may augment the pool to make it so. Otherwise, the remainder will rollover to the next play day.
- e. A player need not be present at the end of his round to collect his winnings from the birdie pool. However, a player must have contributed to the birdie pool for that week in order to collect any winnings from that pool.